

**Commercial Township Fire Commissioners
District #1
Minutes of January 21, 2020**

MEETING OPENED 1908 HOURS

This meeting is convened in accordance with the provisions of the New Jersey Open Public Meeting Act. Let the official minutes reflect that adequate notice of this meeting was published 48 hours in advance of the meeting in "The News" of Cumberland County.

Commissioners Present:

Chairman Christy Rhubart
Vice Chairman John Hoffman
Treasurer Mike Rodgers
Secretary Jessaca Hoffman

Fire Company Member Present:

Captain Josh Hoffman

Motion to approve minutes from previous meeting with no corrections by Vice Chairman John Hoffman and Seconded by Treasurer Mike Rodgers. All voted in Favor.

Old Business:

A quote was obtained from MASE for a radio for a tower ladder \$13,468.75. Commissioner Bob Hoffman and Vice Chairman John Hoffman will look into it further.

New Business:

Chairman Christy Rhubart suggested reviewing necessary purchases come the September meeting to ensure that items are ordered in a timely manner.

Treasurer Mike Rodgers brought up fixing the front apron again and pursuing bids.

Vice Chairman John Hoffman can confirm that the fire company did put a bid on the truck. The original financing fell through. The fire company has since gone to Oceans First for financing.

Vice Chairman John Hoffman made a motion, upon financing being approved for the fire company for the tower, for the commissioners to obtain quotes to have the ladder truck painted. One quote was already obtained. Two quotes are in the process.

Vice Chairman John Hoffman made a motion to purchase two new laptops. Secretary Jessaca Hoffman seconded the motion. Treasurer Mike Rodgers will look into it.

VC John Hoffman brought up changing the meeting times to the fourth Monday of every month. Secretary Jessaca Hoffman seconded this.

Treasurer Report:

Treasurer Mike Rodgers and Vice Chairman John Hoffman reviewed all bills, purchase orders and checks for the month. The bill list was submitted and read aloud for all present. After the bill list was read, all Commissioners voted in favor of paying submitted bills.

No further business. Meeting was adjourned at 1945.

**Commercial Township Fire Commissioners
District #1
Minutes of February 24, 2020**

MEETING OPENED 1930 HOURS

This meeting is convened in accordance with the provisions of the New Jersey Open Public Meeting Act. Let the official minutes reflect that adequate notice of this meeting was published 48 hours in advance of the meeting in "The News" of Cumberland County.

Commissioners Present:

Chairman Christy Rhubart
Vice Chairman John Hoffman
Commissioner Bob Hoffman
Treasurer Mike Rodgers
Secretary Jessaca Hoffman

Fire Company Member Present:

Assistant Chief Bill Rhubart
President Dean Berry
Captain Tom Rhubart
Captain Josh Hoffman

Motion to approve minutes from previous meeting with no corrections by Vice Chairman John Hoffman and Seconded by Treasurer Mike Rodgers. All voted in Favor.

Old Business:

Vice Chairman John Hoffman brought up the purchase of batteries for portable radios. Captain Tom Rhubart reported there are 20 radios. Commissioner Bob Hoffman will look into obtaining 6 batteries, 2 XPRpros, and 6 chargers.

The new radio that Commissioner Bob Hoffman received a quote for last month will not be purchased.

All three quotes have been pursued. Two have been received. The third would not bid. Price one from Lee's Emergency Equipment for \$118,300. Price two from Penn Jersey Paint and Coatings for \$15,000. Bid three pursued but not given from Tomlin Bros. Vice Chairman John Hoffman made a motion to accept the Penn Jersey Paint and Coatings bid of \$15,000. Commissioner Bob Hoffman seconded. All commissioners voted in favor.

Laptops have been purchased and are in. Both are working great.

Assistant Chief Bill Rhubart suggested talking to the township about who is doing their road work and possibly contacting them for a bid for the front apron.

New Business:

Commissioner Bob Hoffman stated new packs are in and to obtain extra bottles for them would \$2,700. Commissioner Bob Hoffman and Vice Chairman John Hoffman are working compiling a list of items needed in order to place the tower ladder in service.

President Dean Berry brought up purchasing ten new hoods that way after every fire, the used hoods could be washed.

Assistant Chief Bill Rhubart brought up purchasing an extraction tool for the tower ladder.

Vice Chairman John Hoffman and Commissioner Bob Hoffman will look into obtaining quotes for lettering for the tower ladder.

Captain Josh Hoffman brought up purchasing new tires for 1150. Commissioner Bob Hoffman will look into getting quotes.

Treasurer Report:

Treasurer Mike Rodgers and Vice Chairman John Hoffman reviewed all bills, purchase orders and checks for the month. The bill list was submitted and read aloud for all present. After the bill list was read, all Commissioners voted in favor of paying submitted bills.

No further business. Meeting was adjourned at 2024.

**Commercial Township Fire Commissioners
District #1
Minutes of March 2020
Commercial Township Fire Commissioners
District #1
Minutes of April 2020
Commercial Township Fire Commissioners
District #1
Minutes of May 2020
Commercial Township Fire Commissioners
District #1
Minutes of June 2020**

**NO MEETING
HELD DUE TO
COVID-19**

**Commercial Township Fire Commissioners
District #1
Minutes of July 2020
Commercial Township Fire Commissioners
District #1
Minutes of August 2020**

**NO MEETING
HELD**

**Commercial Township Fire Commissioners
District #1
Minutes of September 28, 2020**

MEETING OPENED 1904 HOURS

This meeting is convened in accordance with the provisions of the New Jersey Open Public Meeting Act. Let the official minutes reflect that adequate notice of this meeting was published 48 hours in advance of the meeting in "The News" of Cumberland County.

Commissioners Present:

Vice Chairman John Hoffman
Treasurer Mike Rodgers
Commissioner Bob Hoffman Jr
Secretary Jessaca Hoffman

Motion to approve minutes from previous meeting with no corrections by Commissioner Bob Hoffman Jr and Seconded by Vice Chairman John Hoffman. All voted in Favor.

Old Business:

Commissioner Bob Hoffman Jr brought up the issue of the front apron. Vice Chairman John Hoffman discussed talking to the township to obtain quotes from who they use for paving work.

New Business:

Commissioner Bob Hoffman Jr discussed gear for two members and obtaining some new pieces.

Treasurer Mike Rodgers discussed the Wex Bank card and the cost to maintain the card. A motion was made by Vice Chairman John Hoffman to close the card accounts. The motion was seconded by Commissioner Bob Hoffman Jr. All voted in favor.

Treasurer Mike Rodgers also discussed the possibility of direct withdraw for utilities. He is going to discuss further with the auditor.

ADD A MOTION ABOUT THE RESOLUTION FOR THE BUDGET

Treasurer Report:

Treasurer Mike Rodgers and Commissioner Bob Hoffman Jr (Compliance Commissioner) reviewed all bills, purchase orders and checks for the month. The bill list was submitted and

read aloud for all present. After the bill list was read, all Commissioners voted in favor of paying submitted bills.

No further business. Meeting was adjourned at 1924.

**Commercial Township Fire Commissioners
District #1
Minutes of October 27, 2020**

MEETING OPENED 1900 HOURS

This meeting is convened in accordance with the provisions of the New Jersey Open Public Meeting Act. Let the official minutes reflect that adequate notice of this meeting was published 48 hours in advance of the meeting in "The News" of Cumberland County.

Commissioners Present:

Chairman Christy Rhubart
Vice Chairman John Hoffman
Treasurer Mike Rodgers
Commissioner Bob Hoffman Jr
Secretary Jessaca Hoffman

Fire Company Members Present:

Captain Tom Rhubart

Motion to approve minutes from previous meeting with no corrections by Commissioner Bob Hoffman Jr and Seconded by Vice Chairman John Hoffman. All voted in Favor.

Old Business:

Chairman Christy Rhubart brought up gear for other members. Commissioner Bob Hoffman Jr will contact Anthony Brooks about getting members measured for new gear.
Treasurer Mike Rodgers set monthly utilities up for direct withdrawal.

New Business:

Treasurer Mike Rodgers informed the commissioners of the remainder of the budget.
Commissioners discussed the different usages of funds.
Captain Tom Rhubart brought up the need for hose, ladder, and pump testing.
Vice Chairman John Hoffman will get quotes for the lights of the Tower Ladder.
Captain Tom Rhubart brought up the need for electric in a compartment of the tower. He also discussed the need for more equipment.
Commissioner Bob Hoffman will contact Anthony Brooks about the equipment needs.
Secretary Jessaca Hoffman will contact Verizon about obtaining iPads for the trucks.
Treasurer Mike Rodgers proposed to raise the budget but the allotted amount. Commissioner Bob Hoffman Jr seconded the motion. All voted in favor.
Commissioners discussed raising the agreement to fight fires for the fire company. This line item will be tentatively raised depending on the advice of the auditor.

Treasurer Report:

Treasurer Mike Rodgers and Commissioner Bob Hoffman Jr (Compliance Commissioner) reviewed all bills, purchase orders and checks for the month. The bill list was submitted and read aloud for all present. After the bill list was read, all Commissioners voted in favor of paying submitted bills.

No further business. Meeting was adjourned at 1954.

**Commercial Township Fire Commissioners
District #1
Minutes of November 23, 2020**

MEETING OPENED 1935 HOURS

This meeting is convened in accordance with the provisions of the New Jersey Open Public Meeting Act. Let the official minutes reflect that adequate notice of this meeting was published 48 hours in advance of the meeting in "The News" of Cumberland County.

Commissioners Present:

Chairman Christy Rhubart
Vice Chairman John Hoffman
Treasurer Mike Rodgers
Commissioner Bob Hoffman Jr

Fire Company Members Present:

Assistant Chief Bill Rhubart
President Dean Berry
Captain Tom Rhubart

Motion to approve minutes from previous meeting with no corrections by Commissioner Bob Hoffman Jr and Seconded by Vice Chairman John Hoffman. All voted in Favor.

Old Business:

Vice Chairman John Hoffman is working on obtaining a quote for lights and electrical work from Charles Maguire.

Three members have been measured for gear and prices are being obtained for other items needed.

Testing for fire apparatus will take place on November 25, December 1, and December 10.

New Business:

The radio in the tower needs to be turned on everytime the truck is turned on. The 2021 budget was introduced. Vice Chairman John Hoffman motioned to accept the proposed budget. Commissioner Bob Hoffman seconded the motion.

Treasurer Report:

Treasurer Mike Rodgers and Commissioner Bob Hoffman Jr (Compliance Commissioner) reviewed all bills, purchase orders and checks for the month. The bill list was submitted and

read aloud for all present. After the bill list was read, all Commissioners voted in favor of paying submitted bills.

No further business. Meeting was adjourned at 2000.

Commercial Township Fire Commissioners
District #1
Minutes of December 2020

**NO MEETING
HELD DUE TO
COVID-19**