

**Commercial Township Fire Commissioners
District #1
Minutes of March 20, 2018**

MEETING OPENED 1942 HOURS

This meeting is convened in accordance with the provisions of the New Jersey Open Public Meeting Act. Let the official minutes reflect that adequate notice of this meeting was published 48 hours in advance of the meeting in "The News" of Cumberland County.

Commissioners Present:

Chairman Christy Rhubart
Vice Chairman John Hoffman
Treasurer Mike Rodgers
Commissioner Bob Hoffman Jr
Secretary Jessaca Wilford

Fire Company Member Present:

Captain Tom Rhubart

Motion to approve minutes from previous meeting with no corrections by Commissioner Bob Hoffman Jr and Seconded by Vice Chairman John Hoffman. All voted in Favor.

Reorganization:

Chairman Christy Rhubart
Vice Chairman John Hoffman
Treasurer Mike Rodgers
Commissioner Bob Hoffman Jr
Secretary Jessaca Wilford

Resolution #2018-01 – Meetings to be held third Tuesday of the month at 1930

#2018-02 – Newspapers for advertisements: The daily journal, Bridgeton News (NJ.com),
Press of AC

#2018-03 – Financial intuitions: All banks with a branch located in Cumberland County

#2018-04 – Agreement to Fight Fires with Port Norris Fire Company

#2018-05 – BOFC Cash Management Plan

#2018-06 – Appointment of Edward Duffy as solicitor

#2018-07 – BOFC cash receipts and disbursements procedure

#2018-8 – BOFC Reorganization

Old Business:

Commissioner Bob Hoffman Jr presented prices for pagers. Treasurer Mike Rodgers said four could be afforded. Commissioner Bob Hoffman also reported nozzles and other items have been shipped from Bates. John Heacock will be here on March 26 for flow test and to program new packs.

Anthony Brooks from Jersey Fire and Safety Products gave gear prices. Vice Chairman John Hoffman reported the gear prices as follows: 2 full firefighters gear set at \$4, 747.36; 1 firefighter jacket at \$1, 221.41; 1 firefighter pants at \$1, 336.06; 1 set of gloves at \$ 30.71; 1 helmet at \$206; 1 set of boots at \$146, 1 hood at \$60. A motion was made by Vice Chairman John Hoffman and seconded by Commissioner Bob Hoffman to purchase two full sets of gear and check with Safety Officer Dean Berry on the number of other items needed. All items are under state contract. Captain Tom Rhubart suggested looking through the inventory as well.

Commissioner Bob Hoffman will call Jersey Fire and Safety Products for thermal camera quotes.

Vice Chairman John Hoffman made a motion to purchase brackets and pack tracks for SCBA bags. Commissioner Bob Hoffman seconded.

Captain Tom Rhubart called Woodruff about the heater. They came and replaced the motor. It is still not working and they are waiting on additional parts. He also reported all of the building phones have been switched to Comcast and the fax machine is now in working order.

New Business:

VC John Hoffman read a letter received from Center Line Communications. In which, they expressed interest in developing a cellular coverage tower site on our property. They will need a 100x100 site. VC John Hoffman will call to look into it.

Commissioner Bob Hoffman said the power take off switch on Tower 11 needs to be looked at. He will call Campbells.

Treasurer Report:

Treasurer Mike Rodgers and Commissioner Bob Hoffman Jr (Compliance Commissioner) reviewed all bills, purchase orders and checks for the month. The bill list was submitted and read aloud for all present. After the bill list was read, all Commissioners voted in favor of paying submitted bills.

No further business. Meeting was adjourned at 2042.